

Office of Election Commission(2023-25)

HQ,MES BUILDERS ASSOCIATION OF INDIA (Regd.)

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Chief Election Commissioner:- Er. Rajeev Chowdhary

Mobile No. 98290-28966, ,94629-08896

Whatsapp :- 98290-28966 Email: electionmbai2325@gmail.com

Election Commissioner:-

Sh. Peeyush Mishra

Mob No :-93406 50763,98269 62087

Election Commissioner:-

Sh. Naveen Yadav

Mob No :-94151 02714,63940 75105

Ref. No. MBAI/Election/02/2023-25

Date: 01 May, 2023

The Chairman/ Hony. Secretaries MBAI

All Branches

Sub: Election MES Builders Association of India (Regd.) for the term 2023-25

All Esteemed Members,

I am glad to inform that I undersigned have been elected by the council as Chief Election Commissioner along with Two Election Commissioners Sh. Peeyush Mishra & Sh. Naveen Yadav for conducting Elections of Term (2023-2025).

We jointly have been assigned the job to conduct free and fair election in all branches in India as well as HQ. You are requested to please follow the election procedure as per the Memorandum and Articles of M.E.S. Builders Association of India (Regd) as amended upto 10-09-2022 [**Herein after referred as MOA**], advisory, instructions issued by Election Commission from time to time with regards to election and follow all **time lines** as prescribed by Election Commission from time to time. It is mandatory that all election process have to be held as per time lines advised by Election Commission keeping in view the deadlines mentioned in Memorandum and Article of Association).

Relevant Provisions of Memorandum and Articles of M.E.S. Builders Association of India (Regd) as Amended up to 10-09-2022 Regarding Election process/ Requirement/ Eligibility Criteria etc. is attached with for strict compliance.

Any good suggestion from any member that will help in conducting election in free and fair manner is welcomed and shall be taken up for discussion.

With warm regard.



A handwritten signature in blue ink, appearing to read "Rajeev Chowdhary", is written over a horizontal blue line.

Encl :- As above

Copy to :-

1. Sh. Peeyush Mishra
2. Sh. Naveen Yadav

(Er. Rajeev Chowdhary)

Chief Election Commissioner(2023-2025)
MES Builders Association of India (Regd.)

11. (f) Election of the Branch.

i) Election of the Branch will have to be completed by the last day of June of the election year.

ii) The executive committee of the Branch will be constituted with the following office bearers, executive committee members and council members. The consolidated strength of office bearers & executive committee members shall not be more than 25% of membership of the Branch (the percentage rounded off to the next higher whole number) or as following mentioned under para iii & iv whichever is lower.

iii) Office Bearers

Chairman	1 post
Sr. Vice Chairman	1 Post
Vice Chairman	Maximum 3 Posts on the basis of strength of the Branch.
Hony. Secretary	1 post
Hony. Joint Secretary	Maximum 3 Posts on the basis of strength of the Branch.
Hony. Treasurer	1 post
Executive Committee Members:	The number of members will be decided by Branch

iv) **Council member.** The strength will be decided as per the membership strength of the Branch in good standing at the time of election. No subscription shall be accepted during the currency of voting. The Branch will get council members on the basis of their strength as given hereunder:

Upto 20 members - Nil (Chairman & Hony. Secretary will be ex-officio council members)

From 21 to 30 - One along with Chairman & Hony. Secretary will be ex-officio council Members.

From 31 to 40 - Two along with Chairman & Hony. Secretary will be ex-officio council members

From 41 to 50 - Three along with Chairman & Hony. Secretary will be ex-officio council members.

Thereafter one council member against every twenty five members or part thereof. Delhi Branch shall elect 3 additional members to the council for proper functioning of the Headquarters.

v) Eligibility Criteria for the Post of Branch Chairman and Hony. Secretary must have served 04 (four) calendar Year /Two tenure on any Post of the Executive Committee of Branch

vi) To decide the date and the venue of the AGM and also to elect an election chairman of the Branch, the Hony. Secretary of the branch will convene the executive committee meeting of the Branch and after finalizing the same immediately forward the minutes of the meeting to the HQ, the Vice President of that region and to the EC.

vii) Twenty one days' notice must be given for the AGM/Election of the Branch, inter alia the notice must be issued on or before 10 May of the election year and must reach the HQ by registered post/courier service within another 5 days. Branches are advised to keep proper supporting documents of all correspondence made in this regard viz. postal registration slip etc to avoid any future complications. The Branch shall invite Regional Vice President for Election meeting.

viii) Members desirous of contesting election should pay subscription & other dues if any of the Branch minimum 8 days prior to the date of election. Nomination should be taken at least 07 days from the date of election, next day all the forms should be scrutinized by the Branch Election Chairman. Next day withdrawal formalities shall be carried out and final list of candidates contesting the election will be published by election Chairman of the Branch. All the process will be held during office hours i.e. between 10.00 AM to 5.00 PM.

ix) On the day of election, election chairman with the help of two representatives of HQ, (if so appointed by the EC) will conduct the election in a most free and fair manner and after counting votes declare the newly elected office bearers names with signature of person/persons authorized to conduct the election and will be submitted to the EC within next 24 hours through Fax/e-mail and result shall be sent through speed post only. The EC shall get the result uploaded on the website within 24 hours of receipt.

After the end of the Bi-ennial General Meeting, the Branch Election Chairman will take over the House and start conducting the election of the Branch. The Election Chairman will first of all invite the proposal for each of the posts of the Branch, starting from the Chairman and will end in the Council Members. Any one member of the Branch will have to propose the name of the candidate and another member will have to second the same. Then the Branch Election Chairman will take the consent of the candidates for contesting the election. One member can contest for only one post of the Branch. Branch Election Chairman will keep record in writing of the proceedings. Thereafter if there are more than one candidates for any post, the Branch Election Chairman will start voting procedure by secret ballot for all such posts at a time.

- xi) Only the enlisted contractors whose name are being figured in the original valid enlistment document issued by the MES enlisting authority would be eligible to contest/participate in the election. In case of a partnership company or Limited Company only one person of that company can contest the Branch election. If more than one contestant are in the field on behalf of a partnership or Limited company, then all such candidates will be liable to be rejected.
- xii) If any voter has any problem/objection/reservation regarding the functioning of the Branch election chairman, he can take up the matter with the EC. The ruling given by the EC of any election related matter will be final and binding during the election process i.e. April to July in election year.
- xiii) Only those persons whose names are being mentioned in the **valid enlistment of MES as Proprietor/Partner/Director of the firm** can cast their vote after proper identity proof. As identity proof one can produce any photo I Card issued by the Govt. of India viz. Driving license, Passport, Pan Card, Voter I card issued by Election Commission of India etc. Each firm/company will have one vote. No provision of proxy vote.
- xiv) If any individual member or group of members could substantiate to the EC about some kind of irregularities in conducting the Branch election, the EC could order a re-poll of that Branch under the direct supervision of the EC, and in that case if the EC could complete the election process of that Branch before the HQ AGM, the newly elected council members would also be eligible to cast their votes in HQ election.
- xv) In the case of EC conducting a re-poll of any Branch, the important requirement viz, minimum 21 days election notice, the last date of election of the Branch etc will not be applicable.
- xvi) The Branches, who could not hold the AGM/Election meeting within the specified time frame can also conduct their election as per the same procedure, but their council members would not participate in the election of the HQ for that year under any circumstances.